

National Aeronautics and  
Space Administration

**Headquarters**  
Washington, DC 20546-0001



March 26, 2018

Reply to Attn of: Science Mission Directorate

TO: Associate Administrator for International and Interagency Relations

FROM: Associate Administrator for Science Mission Directorate

SUBJECT: Appointment of Designated Federal Officer/Executive Secretary for the  
Heliophysics Advisory Committee

I hereby appoint Dr. Janet Kozyra as the Designated Federal Officer/Executive Secretary for the Heliophysics Advisory Committee. Dr. Kozyra can be reached at 202.358.1258 or [janet.kozyra@nasa.gov](mailto:janet.kozyra@nasa.gov).

Additionally, please add Dr. Jeffrey Hayes as Designated Associate Federal/Officer Executive Secretary for the HPAC. Dr. Hayes can be reached at 202.358.0353 or [jhayes@nasa.gov](mailto:jhayes@nasa.gov).

A handwritten signature in blue ink, appearing to read "Tom Zurbuchen".

Thomas H. Zurbuchen, Ph.D.

cc:

Office of Internal and Interagency Relations

- Ms. Rausch
- Ms. King

Office of General Counsel

- Mr. Greenstone
- Mr. B. Diederich

Science Mission Directorate

- Ms. Denning
- Ms. Henderson
- Ms. Belson
- Ms. Luce
- Dr. Spann